

DATE: May 6, 2019

TO: 911 Emergency Response Advisory Committee

FROM: Dena Moore, Assistant Manager, City of Reno Public Safety Dispatch,
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THROUGH: Jenny Hansen, Assistant Director, City of Reno Public Safety Dispatch

SUBJECT: REQUEST FOR TRAVEL AND TRAINING FUNDING FOR CITY OF RENO PUBLIC SAFETY DISPATCH PSAP: A review, discussion and possible action to approve, deny or otherwise modify a request for funding for the costs associated with two staff members to attend the 2019 NENA Training Conference and Pre-Conference training for a cost not to exceed \$10,800.00 for travel, registration, seminars, and meetings.

SUMMARY

PUBLIC SAFETY TRAINING CONFERENCE FOR PRIMARY PSAP (Public Safety Answering Point) RENO PUBLIC SAFETY DISPATCH:

A review, discussion and possible action to approve, deny or otherwise modify a request for funding for two (2) individuals from Reno Public Safety Dispatch to attend the 2019 NENA Training Conference and Pre-Conference Training, June 10, 2019 through June 19, 2019 in Orlando, Florida, not to exceed the amount of \$10,800.00.

NRS APPLICABLE:

NRS 244A.7645 Provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

STAKEHOLDER REVIEW(s)

Stakeholder is a primary Public Safety Answer Point (PSAP) – City of Reno Public Safety Dispatch.

PREVIOUS ACTION & BACKGROUND

Yearly a request is made for funding for two (2) individuals from each of the three (3) primary PSAP's to attend four Dispatch Training Conferences. NENA is one of these pre-approved conferences. This conference will provide Center Manager Certification training.

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting

system. Budget authority exists within the E911 Fund to the travel and training to the public safety training conferences for registrations, seminars and meetings.

The 2019 NENA training conference is in Orlando, Florida. Conference registration is \$599.00 per person, airfare is \$964.00 per person round trip, per diem/meals, travel (to/from hotel) & incidentals is approximately \$270.00 per person, transportation to and from the airport is \$75.00 per person round trip (no free shuttle is provided), and lodging is approximately \$1045.00 per person, for an approximate total cost per person of \$2953.00. Attending for Reno Public Safety Dispatch are Floor Supervisor Sara Skroch and Floor Supervisor Amanda Stegmaier.

The 2019 NENA Pre-Conference registration is \$1000.00 per person, per diem/meals, travel (to/from hotel) & incidentals is approximately 396.00 per person, and lodging is approximately 1045.00 per person, for an approximate total of 2441.00 per person.

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee approve the request for funding for the costs associated with two staff members attending the 2019 NENA training Conference and Pre-Conference, not to exceed funds of more than \$10,800.00 total for Reno Public Safety Dispatch.

POSSIBLE MOTION

Move to approve the recommendation to fund costs associated with two staff members attending the 2019 NENA training conference in Orlando, Florida not to exceed \$10,800.00 for Reno Public Safety Dispatch.